



PJAP & CO
CHARTERED ACCOUNTANTS



Date :

DT 21.03.2022

To,

The Additional Director,
SIRC, ICAI, Nungambakkam, Chennai - 600034.

SUB: Requirement of students for article ship for our Firm PJAP & Co.

X-X-X-X

This is regarding need of two students for article ship for our Firm PJAP & Co and its Associates, located at New no.10, Old No.3, Bharathi Nagar Second Street, T.Nagar, Chennai - 600017. We request you to Place the details for requirement of Article students in Institute Website for enabling the students to contact and take up Article ship.

Details for Communicating is given below: -

CONTACT PERSON: Mr. J PARTHASARATHY, FCA.

ADDRESS OF OFFICE: New no:10, Bharathy nagar second st,
T.Nagar, Chennai - 600 017.

MOBILE NO: 9840834115

MAIL ID: jpauditor@gmail.com \ apauditor@gmail.com

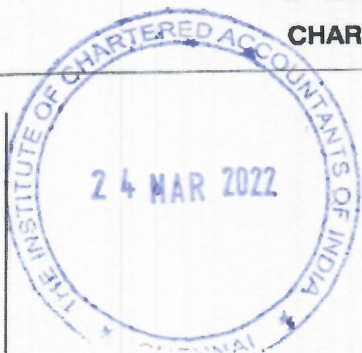
Other details are as follows: -

PREFERRED PROFILE OF ARTICLE ASSISTANTS FOR 2022		
SL NO	REQUIREMENT	REMARKS
1	No Article assistants likely to be selected	2 Nos
2	Educational qualification of Article Assistant	candidate should have passed either one group/both groups, Foundation route Intermediate passed or Direct entry with under graduate or Post graduate qualification.
3	Stipend payable per month	For First two years of article ship period Rs.6,000/- per month and for last yr (3rd yr) of article ship period Rs.7,500/- per month
4	Area of Training	Exposure in Audit of unlisted Companies, Accounting / Auditing Standards, Entire Gamut of Direct and Indirect Taxes, Companies Act and other allied laws.



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AUDITS.

Will be Exposed and trained in Auditing of Unlisted Companies right from Transaction verification till finalisation of Audit, involving all the applicable acts like Companies act, Direct and Indirect Taxes act, Labour laws, Auditing / Accounting Standards in the three years of Article ship.

Will also be trained in preparation and filing of various Forms in Compliance with Companies Act,2013 in the MCA Portal and this will expose them to the various sections of the Companies act,2013 and to gain good understanding and grip of the Companies act,2013 to face final exams and help them in professional career building.

DIRECT TAX

Exposure in Income tax matters of unlisted Companies, partnership firms, Individuals, salary and Trust. Will be Trained in conducting Tax Audit of Corporates and Non-Corporates. Computation of Income statements of Companies, Firms, Individuals, Trust and salary cases. various Capital gains computation, Drafting of reply to scrutiny assessments, application of various income Tax sections practically, so that in the final year of Article ship, they will gain expertise in all areas practically, which will help them to confront both exams and employment with ease.

INDIRECT TAX

Will be exposed in GST Act application to every business / Professional entity in the course of conducting Statutory audits / Tax audits. Reconciliation and preparation of GSTR 9 and 9C Forms and various other forms under the GST Act.

TWO Months study leave will be permitted for first attempt and from succeeding attempt onwards, **ONE-**month leave is permitted

a) During the **SEASONAL** period from **JUNE TO DEC.-** Articled students would work for **SIX** days from 10 AM TO 5.30PM.

b) During **NON-SEASONAL** Period from **JAN TO MAY -** Articled students would work for **FIVE** days -Monday to Friday in a week from 10AM to 5 PM. This would enable them to study and plan for their classes comfortably during this period.

Study leave Permissible

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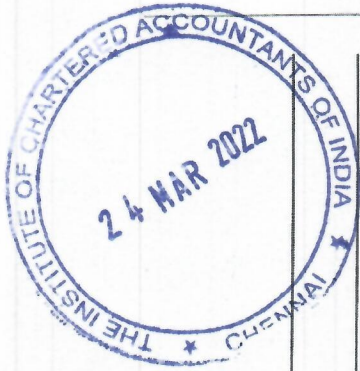
Other Information

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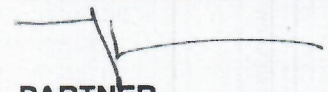
CHARTERED ACCOUNTANTS



- c) There will be one to one direct interaction with the partners. Discussions must be held with partners to know the application of various statues, during the entire curriculum of article ship.
- d) They will be encouraged to take up challenges which imbibes confidence within them.
- e) Good Working and learning atmosphere will be there.
- f) Periodical updates on all the ACTS handled during Article ship, will be insisted and will be part of the Article ship Training Process.

Thanking You,

Yours Faithfully,
FOR PJAP&CO
CHARTERED ACCOUNTANTS


PARTNER
(J PARTHASARATHY)
M No.022176